

CARL SANDBURG COLLEGE

(589th Meeting)

Regular Meeting – June 23, 2005

PUBLIC HEARING: The public hearing on the FY-2006 budget was held in the A. Lewis Long Conference Room, Carl Sandburg College, 2400 Tom L. Wilson Boulevard, Galesburg, Illinois, on Thursday, June 23, 2005, at 6:37 p.m. Dr. D. Wayne Green, Chairperson, called the budget hearing for Carl Sandburg College District 518 to order stating that a quorum was present and turned the meeting over to Ms. Lora Wright, Chief Financial Officer/Treasurer. Following discussion on the budget, Chairperson Green declared the budget hearing closed at 6:44 p.m.

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Thursday, June 23, 2005, at 7:00 p.m.

ROLL CALL:

Present: Dr. D. Wayne Green, Chairperson
Mr. John A. Kraus, Vice Chairperson
Mr. Bruce A. Lauerman, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Mr. John T. Huston
Mr. William C. Robinson
Ms. Kathryn Miller, Student Representative

Absent: None

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Sherry Berg, Ms. Sally Day, Ms. Robin DeMott, Ms. Lisa Hanson, Ms. Jill Johnson, Ms. Gwen Koehler, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Ms. Beverly Naslund, Mr. Mark Pfeiger, Ms. Blanche Shoup, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Mr. Mike Walters, and Ms. Lora Wright. Faculty: Ms. Diana Billeter, Faculty Representative; and Ms. Kim Norris. Staff: Ms. Angela Strom, Staff Representative; and Mr. Dan Yassenko. Others: Mr. Jim Rich, Mr. Robert Richardson, Dr. Connie Thurman, visiting students and representatives of the media.

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- Removed from Agenda: Item 6.5-Appointment of Associate Deans and Item 6.6-Employment of Psychology Instructor were removed from the Agenda.
- Oath of Office: Dr. D. Wayne Green, Chairperson, administered the *Oath of Office* to Ms. Kathryn Miller, Student Representative to the Board for 2005-2006.
- Consent Agenda-General: Mr. Tom Colclasure moved and Mr. Bruce Lauerman seconded to approve the following items under the Consent Agenda-General:
- minutes of May 24, 2005, meeting of the Board,
 - bills for the month of May 2005,
 - ordinance and certificate establishing rate of wages as required by the Illinois Department of Labor for signing and filing by the Board of Trustees with the Secretary of State,
 - RAMP/CC 2007 report for submission to the Illinois Community College Board,
 - Board Retreat dates of July 22 & 23, 2005, at Monmouth Inn & Suites, Monmouth, Illinois,
 - appointment of Mortuary Science Advisory Committee: Sandra Bingham, Stephanie Deiters, James Gilkesson, Richard Gygi, Geoff Hurd, George Hurd, Larry Jameson, Bob Martin, Roland McDougald, Todd Ettinger, Brian Schmitz, John Watson, Tim Whiteside, Gary Soderstrom, and Sean Wonder,
 - established the start time of the July 28, 2005, Board Meeting at 7:30 p.m.,
 - Educational Services Contract between Carl Sandburg College and Spoon River College effective July 1, 2005.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

- Consent Agenda-Personnel: Mr. John Kraus moved and Mr. Bruce Lauerman seconded to approve the following items under the Consent Agenda-Personnel:
- resignation of Ms. Julie Jordan-Brandt, Administrative Assistant to Dean of Human Resources/Organizational Development, effective June 13, 2005,
 - resignation of Ms. Linda Delawder, full-time Cosmetology Instructor, for the purpose of retirement, effective June 30, 2005,

- resignation of Ms. Lora Wright, CFO/Treasurer, effective June 24, 2005,
- employment of Ms. Lisa Mohr full-time tenure track Art Instructor, reflecting a Master's Degree, Address 2, at an annual salary of \$35,120, on the FY-2006 salary schedule, effective with the 2005-2006 academic year,
- employment of Ms. Diane Weeks, Executive Assistant to Vice President of Administrative Services/CFO, reflecting Clerical/Support Staff, Level III, Address 5, at an annual salary of \$19,850, prorated, effective June 27, 2005,
- employment of Dr. Connie Thurman, Director of Center for Manufacturing Excellence, reflecting Administration, Level I, Address 8, at an annual salary of \$48,570, effective July 1, 2005,
- employment of Mr. G. Robert Richardson, Director of Educational Programs at Henry C. Hill Correctional Center, reflecting Administration, Level I, Address 8, at an annual salary of \$48,570, prorated, effective July 15, 2005 (this position is fully funded through the Department of Corrections contract and is pending DOC approval and funding),
- unpaid leave of absence with non-accrual of benefits (under Section 17.2 of the Professional Negotiations Agreement) of Mr. Steve VanFleet, effective July 4, 2005, through January 4, 2006,
- extensions of contracts for the Vice Presidents of Academic Services, Administrative Services, Student Services, and Technology Services through June 30, 2008, with options for FY-2009 and FY-2010,
- employment of Ms. Lisa Blake, CFO/Treasurer, reflecting Administration, Level I, Address 8, at an annual salary of \$48,570 with an additional stipend of \$4,200, effective July 1, 2005,
- employment of Ms. Jennifer Rogers, Coordinator of Accounting Services, reflecting Mid-Management, Level IV, Address 5, at an annual salary of \$29,720, effective July 1, 2005,
- employment of Ms. Joan Smith, Administrative Assistant to Director of Business Services, reflecting Clerical/Support Staff, Level II, Address 6, and at annual salary of \$17,900, effective July 1, 2005.

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MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff
Representative voted “Aye”; Student Representative voted “Aye.”

Financial Reports: Mr. Bruce Lauerman moved and Mr. John Kraus seconded that the
minutes reflect receipt of the financial reports.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff
Representative voted “Aye”; Student Representative voted “Aye.”

Mini Treat-
Netherlands Faculty
Exchange Follow-up: Heard a brief overview from Mr. Dan Yassenko, on his trip to the
Netherlands as part of the Illinois Consortium of International
Studies and Programs (ICISP).

FY-2006 Final Budget: Mr. Bruce Lauerman moved and Mr. John Huston seconded to
approve a resolution for adoption of the FY-2006 budget for Carl
Sandburg College.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff
Representative voted “Aye”; Student Representative voted “Aye.”

Presentation of Award: Ms. Lora Wright presented the 2004-2005 Meritorious Budget
Award from the Association of School Business Officials (ASBO)
to the Board. On behalf of the Board of Trustees, Dr. D. Wayne
Green wished Ms. Lora Wright well in her future endeavors and
thanked her for her service to CSC.

Fund Transfer: Working
Cash Interest-Capital
Equipment: Mr. John Huston moved and Mr. John Kraus seconded to approve
a resolution authorizing the transfer of \$116,663 from the Working
Cash Fund interest in accordance with the Capital Equipment and
Capital Improvement components of the FY-2006 budget.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff
Representative voted “Aye”; Student Representative voted “Aye.”

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Fund Transfer: Working
Cash Fun-WWAN Project: Mr. Tom Colclasure moved and Mr. John Kraus seconded to approve a resolution transferring \$645,000 from the Working Cash Fund in support of the WWAN (Wireless Wide Area Network) Project in accordance with the guidance from the Illinois Public Community College Act.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Update on EDUNET: Mr. Samuel Sudhakar gave an update on the Carl Sandburg College EDUNET. Mr. Sudhakar also introduced, Mr. Jim Rich, the new CSC EDUNET Coordinator.

Interest Transfer: Risk
Management (Insurance)
Reserve Fund: Mr. Tom Colclasure moved and Mr. John Kraus seconded to approve a resolution declaring \$197,390 as surplus Risk Management (Insurance) Reserve Fund interest and the transfer of \$197,390 to the FY-2006 Liability, Protection, and Settlement Fund effective July 1, 2005.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Interest Transfer: Strategic
Technology Endowment
Fund (STEF)-Capital
Equipment: Mr. Tom Colclasure moved and Mr. Bruce Lauerman seconded to approve a resolution authorizing the transfer \$275,700 from the College’s Strategic Technology Endowment Fund (STEF) in accordance with the Capital Equipment component of the FY-2006 budget.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

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Extension and Expansion
of the Monmouth
Enterprise Zone:

Mr. John Huston moved and Mr. Bill Robinson seconded to approve a resolution a resolution supporting the extension and expansion of the existing Monmouth Enterprise Zone.

MOTION:

On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

PRESIDENT:

President Schmidt reported that today the first ever Extension Center Advisory Committee Golf Tournament was held in Bushnell. He said that a good time was had by all. President Schmidt reported that routinely the July Board meeting is held at The Branch Campus. Once again, the trustees and administration have been invited to the Marine Trust annual picnic before the meeting. The administrative staff will also hold their monthly staff meeting at The Branch Campus that afternoon.

VICE PRESIDENT OF
ACADEMIC SERVICES:

Mr. Larry Benne reported that the summer session is going quite well. Benne said that Academic Services is busy wrapping up years end, filling staff positions, and working on new academic programming. They are making progress and will be ready for fall semester.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that Dr. Ken Grodjesk and he are leading the Bright Minds Internship program with five of the brightest juniors and seniors from the K-12 schools in our district. The group is doing an information research project on the field of nano technology. They will be presenting their findings at the July Board meeting as a mini treat. As a part of this program, they have gone on a field visit to Argonne National Laboratories. Dr. Green joined them on this trip. Sudhakar said that next week they will be spending a day at the Center for Nanoscale Technology of the UIUC campus doing hands on experiments in their clean room. The goal of this project is to find more insights into the field of nano technology and to find how the College should be responding to this growing area in terms of launching new curriculum and occupational programs.

Sudhakar reported that Cyber Camp 2005 was a great success with 52 teachers participating from eighteen different school districts. The theme of this year's camp was *Relevance of Technology in the K-12 Classroom*. Mr. Mike Dickson from Western Illinois University delivered a very engaging keynote address. Many CSC faculty and staff delivered classes at this workshop. Sudhakar said that we were able to upgrade equipment at the Education Commons with funds from the federal grant the College received several years ago. We were able to refresh equipment at the Carthage Campus at the same time. Lastly, Sudhakar reported that the EDUNET project is progressing well. Six schools have joined the initiative and they are: Abingdon, West Central, United, Williamsfield, Knoxville, and Avon. The College has contracted with Mr. Jim Rich to provide assistance with the launching and the operation of the EDUNET. Rich comes to CSC with experience in the K-12 education environment. Western Illinois University has expressed a strong interest in joining the EDUNET for the delivery of upper level educational programs and services to CSC Campuses and interested K-12 schools. Western's administration will be taking a recommendation to their Board to join EDUNET and once the process is complete, they will become the first University Charter member of EDUNET.

DEAN OF HUMAN
RESOURCES/
ORGANIZATIONAL
DEVELOPMENT:

Dr. Sundberg reported that HR is also busy with the hiring processes across the campus. She stated that Ms. Peggy Libby is completing the paper work on Senator Durbin's appropriation. Lastly, Dr. Sundberg said that her office is busy with the ICCB Reports which are due this summer.

VICE PRESIDENT OF
STUDENT SERVICES:

Ms. Lisa Hanson reported on behalf of Mr. Steve Norton. She reported that CSC will hold five athletic youth summer camps on campus. Those being: volleyball, girl's basketball, boy's basketball, softball, and baseball. She reported that Mr. Gabe Secrist will be named Academic All American for CSC Baseball.

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ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Sherry Berg, Ms. Gena Alcorn, Ms. Lisa Hanson, Mr. Mark Pfeleger, and Mr. Larry Byrne.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that the Annual ICCTA Convention and Awards Banquet were held in Chicago on June 17 & 18. He stated that CSC had several attendees. Huston reported that there was a session on “Dialogue on Diversity” and “Strategies for Changing Times.” At the banquet on Friday night, Ms. Meghan Kennedy received the 2005 Gigi Campbell Trustee Excellence Award, Mr. Wendel Hunigan received CSC’s Outstanding Faculty Award, and Dr. D. Wayne Green received his fifth Trustee in Education Award. Dr. Green is the first trustee in Illinois to receive five awards. Huston said that the next ICCTA Meeting will be October 1, 2005, in Springfield.

STUDENT
REPRESENTATIVE:

Ms. Kathryn Miller thanked the Board for the warm welcome. She reported that she attended the SAC Leadership Seminar (Student Advisory Committee) in Chicago on June 16, 17, & 18. She said this year’s group appears “awesome” and she thinks they will make great strides.

FACULTY
REPRESENTATIVE:

Ms. Diana Billeter reported that she taught at Cyber Camp and it was a very good experience for her. She is currently working on the New Faculty Orientation for August. Billeter said this is her last meeting as Faculty Representative to the Board and she was very appreciative to serve and thanked the Board. Billeter introduced Ms. Kim Norris, Dental Hygiene Instructor, who will be the new Faculty Representative to the Board starting in July.

STAFF
REPRESENTATIVE:

Ms. Angela Strom reported that Admissions has been very busy.

BOARD REPORTS:

Mr. Bill Robinson reported that the “New Trustees Orientation” in Chicago was very knowledgeable and enjoyable.

Mr. John Kraus reported that he also attended the ICCTA Convention in Chicago and that he was very interested in the Lieutenant Governor’s energy conservation proposals. President

Schmidt reported that the Administration has scheduled a conference call tomorrow with a representative from the Lieutenant Governor's office to discuss this further.

Mr. Tom Colclasure said that the trip to the ICCTA Convention was worthwhile and that the College had excellent representation.

Mr. Bruce Lauerman extended an invitation to everyone to attend the Model Train and Die Cast Toy Show this weekend at CSC in conjunction with Galesburg Railroad Days.

Dr. D. Wayne Green reported that he went on the field visit to Argonne National Laboratories with Bright Minds last week and it was very enjoyable.

Closed Session
8:36 p.m.:

Mr. Tom Colclasure moved and Mr. Bill Robinson seconded a request for a Closed Session to consider "pending and imminent" litigation; to discuss the appointment, performance and discipline of specific employees and students of the public body; collective negotiating matters between the public body and its employees or their representatives; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, seven members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Representative voted "Aye."

RECONVENE
9:06 p.m.:

The Regular Meeting of the Board reconvened at 9:06 p.m.

ROLL CALL:

Present: Dr. D. Wayne Green, Chairperson
Mr. John A. Kraus, Vice Chairperson
Mr. Bruce A. Lauerman, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Mr. John T. Huston
Mr. William C. Robinson
Ms. Kathryn Miller, Student Representative

Absent: None

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ADJOURNMENT

9:07 p.m.:

Mr. John Huston moved and Ms. Kathryn Miller seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.